



Pacific Northwest Soccer Club Fundraiser Application/Notice/Summary Form

This form should be completed (one form per event) and returned to the Members at Large Executive Board Member to present to the PacNW Executive Board at least two months prior to any PacNW team fundraising efforts. This is to prevent duplication of efforts between teams and/or the club. It is also to ensure that a team has completed all required paperwork prior to any activity. Expedited approval may be accommodated on a case by case basis. Thank you in advance for complying with this request.

Please submit completed applications for approval to: memberatlarge@pacnwsc.org

Application date: _____

Team: _____

Team Representative/Contact Person: _____

Email: _____

Phone: _____

Fundraising Activity: _____

Purpose for Funds Raised: _____

Brief description of the Fundraising Activity: _____

Date(s) of Fundraising Activity: _____

Fundraising Goal: _____

Signature of Responsible Applying Representative: _____

By signing this application request, the applying representative commits to conducting an event in a manner respectful to all PacNW Board members, coaches, players and volunteers.



Pacific Northwest Soccer Club Fundraiser Application/Approval/Summary Form

APPROVED/NOT APPROVED (circle one)

Discussion notes:

PacNW Board President: _____ Date: _____

PacNW Board Representative: _____ Date: _____

PacNW Board Representative: _____ Date: _____

Brief description of fundraising activity: _____

Would you recommend doing this fundraising activity again? Yes/No Why or why not (briefly):

ACCOUNTING OF FUNDS RAISED & SUBMITTED

Payee	Check #	amount
Total Submitted		\$

*Please attach additional form(s) if more space is needed.

Additional form(s) attached YES/NO. Number of pages attached: _____

Signature of Team Fundraiser Activity Representative:



Pacific Northwest Soccer Club Tax deductible donation receipt request(s) and Record of fund distribution

Record of Receipts Requested:

Name	Cash Amount	Check #	\$ amount	Item donated /value (\$)
example: John Doe		#1234	\$200	Dicks gift card/\$50
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	

Record of Distribution of Funds:

Check #	\$ amount	Payment to/for
Example: Check #1234	\$1,054	Marriott for team lodging
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total		\$

*Please attach additional form(s) if more space is needed for either receipt request or fund distribution record.
Additional form(s) attached YES/NO. Number of pages attached: _____

Signature of Team Fundraiser Activity Representative:
